

Submission Guidelines

Christian Teachers Journal

Dear potential contributor,

The *Christian Teachers Journal* has been an important resource for many years encouraging Christian educators to teach Christianly. Subscribership is principally in Australia, with a growing number of international subscribers. It is a journal for teachers, written primarily by teachers, along with various Christian education community members.



Types of submissions

The *Christian Teachers Journal* welcomes contributions from both accomplished and aspiring writers, experienced and new educators. All articles will have an integrated biblical perspective and be relevant to Christian education. The editorial team is happy to receive submissions ranging from academic research papers and feature articles, through to opinion pieces, satirical comment, and book reviews. There is an emphasis on providing practical ideas and resources for Christian teachers. We regularly publish a "My Top Shelf" piece.

Target audience

The journal is principally aimed at Christian educators, though is also relevant for parents and board members of Christian schools. It is also a valuable resource for university students who are studying education and considering serving in a Christian school. We also welcome submissions from educators working in the tertiary space, teacher education, professional learning, and cultural commentators.

General guidelines

It is important that potential contributors look to previous editions to become familiar with the style and tone of the journal. Submissions should be made electronically in Microsoft Word format. Submissions should be addressed to the editor and sent to: ctj@cen.edu.au

All submissions should conform to the following guidelines:

- All work should be original with appropriate citation for quotes and others' ideas.
- Citation should be in accordance with the National Institute for Christian Education *Style Guide* which is based on the American Psychological Association (APA) style. See the CEN CTJ website for a copy of the style guide.
- Text font should be Arial. Font size should be 12 point.
- Single spacing after full stops please.
- Gender neutral language should be used where appropriate.
- Please begin with your proposed Title in bold followed by your name and biography.
- Please include a brief author biography (40-50 words) and include qualifications and work experience. A quality digital photo is also required at the time of submission.
- File name should be in the form: 'NAME Title.doc' Eg. 'BLOGGS Cultural Mandate for Christian Education.doc'.

- Images (photos or graphics) associated with your submission are welcomed and must be included in the desired place in the Word file as well as an attached file to the submission email. These should be referenced as required.
- When quoting the Bible, please indicate which translation you are referencing.

Contribution types and word length

Main articles

These will generally not exceed 2,500 words, but preferably will be between 1,500 and 2,000 words. Please be succinct.

Teacher resources

These submissions must be practical and could include: the sharing of teaching ideas, lesson plans, unit outlines, resources, innovations and insights from individuals and communities participating in Christian education.

Book reviews

Reviews may vary in length. Brief reviews should be between 300-600 words. Longer, critical reviews should be between 800-1200 words. Reviews should contain the following:
Author Name, *Title: subtitle* (City: Publisher, Date) ISBN XXXXXXXXX, Paperback/hardback (as relevant), Number of pages.

Opinion pieces

Opinion articles should be between 700-1000 words. They may be serious, satirical/humorous. The editors are interested in provocative and insightful contributions. However, authors should take care to remain focussed on the issue being discussed and to critique ideas rather than personalities.

Letters, feedback etc.

Contributions, including letters and engagement with articles from previous issues are encouraged. These should generally not exceed 500 words. The writer's name and organisation is requested. Other items may include cartoons, poems, and other forms of art work.

Once article is published . . .

If the editorial committee decides to publish your submission you will be notified. Once published, the editor will send you a complimentary copy of the Journal edition (if you are not a subscriber) as well as a PDF version to your email address.

Yours in commitment to Christian education,

Fiona Partridge

On behalf of the CTJ Editorial Committee

Dr Fiona Partridge Email: ctj@cen.edu.au